

# Individual Application Form

# Individual application form

Complete this form if you are applying as a single participant. You will be placed in a team by the organiser after the application deadline.

**DigiCollab Hackathon**

**Project:** 2025-1-DE02-KA210-VET-000349725

Please complete all fields unless marked optional. Submit by the deadline shown on the event page. For questions contact: [organiser email]

## Section 1: Basic information

► Contact details and eligibility verification

First name

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Last name

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Email address

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Phone number

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Date of birth

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Current educational program / year

---

Institution / school name

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## Section 2: Background and experience

► Help us understand your skills and practical needs

What is your educational focus or specialisation?

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What skills or knowledge do you bring to a team?

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What technical tools or platforms are you comfortable using?

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Have you participated in a hackathon or similar event before?

- Yes  No

If yes, briefly describe the event:

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Do you have any accessibility requirements?

- No  Yes – please describe below

Accessibility needs:

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Dietary restrictions or allergies: <sup>1</sup>

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## Section 3: Motivation and interest

► Help us assess your interest and alignment with the hackathon themes

Why do you want to participate in this hackathon?

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Which theme(s) interest you most? (tick all that apply)

- Digital Literacy  
 Sustainability and Climate  
 Inclusion and Social Impact  
 Democratic Participation

What do you hope to learn or achieve?

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Describe a challenge or problem you are passionate about solving:

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## Section 4: Team preferences

► Helps us form well-balanced teams – your preferences will be considered but cannot always be guaranteed

What role would you prefer in a team?

- Technical  Creative  Research  Presentation

What qualities are important to you in teammates?

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Is there anyone you would prefer not to be placed with? (optional, handled confidentially):

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## Section 5: Availability and commitment

► Confirm full participation and legal compliance

**Please tick each box to confirm:**

- I can attend the full hackathon on [DATE / TIME – to be inserted by organiser]
- I commit to participating actively and collaboratively throughout the event
- I have read and agree to the event Code of Conduct [link]
- I give permission for photos and video taken during the event to be used for documentation and promotion

**For participants under 18:**

- A parent or guardian signature is provided below

Participant signature

Parent / guardian signature (if under 18)

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Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Section 6: Additional information

- ▶ Optional – helps with event planning and diversity reporting

How did you hear about this hackathon?

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Anything else we should know about you? (optional):

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Gender identity (optional – for diversity reporting only, not used in selection):

- Female
  - Male
  - Non-binary
  - Prefer not to say
  - Self-describe:
- 

Emergency contact name

Emergency contact phone

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**Thank you for applying!**

We will be in touch by [RESPONSE DATE]. Questions? Contact [EMAIL].

# Pre-Formed Team Application Form

# Pre-formed team application form

Complete this form if your team of 4–5 students is applying together. One team member acts as lead applicant and submits on behalf of the group.

**DigiCollab Hackathon**

**Project:** 2025-1-DE02-KA210-VET-000349725

The team lead completes Sections 1–5. All team members must sign the declaration in Section 5. Submit by the deadline shown on the event page.

## Section 1: Team lead – Basic information

► Contact person for all event communications

First name

Last name

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Email address

Phone number

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Date of birth

Current educational program / year

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Institution / school name

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## Section 2: Team composition

- ▶ List all team members – 4 to 5 people including the team lead

Team name (optional):

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Full name	Email	Date of birth	Role in team
			Team lead

**Suggested roles:** Technical · Creative · Research · Presentation · Project lead

## Section 3: Background and practical needs

- ▶ Helps with mentor matching and logistical planning

What combined skills and areas of expertise does your team bring?

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What tools or platforms is your team comfortable using?

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Has any team member previously participated in a hackathon?

- None
- Some members
- All members

Accessibility requirements (list member name and need):

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Dietary restrictions or allergies per member (name and requirement):

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## Section 4: Motivation and project idea

► Tell us about your team's motivation and any existing ideas

Why does your team want to participate in this hackathon?

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Which theme(s) does your team want to work on? (tick all that apply)

- Digital Literacy
- Sustainability and Climate
- Inclusion and Social Impact
- Democratic Participation

What challenge or problem does your team want to address?

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Do you have an existing idea or concept? Briefly describe it: (optional)

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What does your team hope to achieve or learn?

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## Section 5: Availability, commitment and consent

► All team members must confirm participation and sign below

**We, the undersigned, confirm that:**

- Our team can attend the full hackathon on [DATE / TIME]
- All members commit to participating actively and collaboratively
- All members have read and agree to the Code of Conduct [link]
- All members give permission for photos and video taken during the event

For members under 18: a parent or guardian must co-sign below.

Member 1 signature

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Date: \_\_\_\_\_

Member 3 signature

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Date: \_\_\_\_\_

Member 5 signature

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Date: \_\_\_\_\_

Member 1 signature

---

Date: \_\_\_\_\_

Member 3 signature

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Date: \_\_\_\_\_

Member 5 signature

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Date: \_\_\_\_\_

Parent / guardian signatures for members under 18 – use reverse side or attach separate sheet.

## Section 6 Additional information

- ▶ Optional – helps with planning and diversity reporting

How did you hear about this hackathon?

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Anything else we should know about your team? (optional):

Gender identity for each member (optional – diversity reporting only):

Member 1:

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Member 2:

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Member 3:

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Member 4:

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Member 5:

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Emergency contact for each member (name and phone):

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**Thank you for applying!**

# Teacher Nomination Form

# Teacher nomination form

Use this form to register students directly from your class or programme. Students nominated via this form do not need to submit an individual application.

**DigiCollab Hackathon**

**Project:** 2025-1-DE02-KA210-VET-000349725

Complete all sections and return by the deadline. By submitting this form you confirm that all nominated students have been informed, have consented to participate, and are available for the full event.

## Section 1: Teacher details

► Contact person for all event communications

First name

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Last name

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Email address

---

Phone number

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Institution / school name

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Subject / department

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Your role / title

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## Section 2: Nominated students

- List all students you are nominating – 4 to 5 per team. You may nominate more than one team.

Number of teams nominated:

- 1 team  2 teams  3 teams  Other:

### Team 1

Full name	Email	Date of birth	Program / year	Preferred role

**Roles:** Technical · Creative · Research · Presentation · Project lead

### Team 2 (if nominating a second team)

Full name	Email	Date of birth	Program / year	Preferred role

## Section 3 : Basis for nomination

- ▶ Helps the organiser understand student profiles and tailor mentor support

Why did you select these students? What makes them suitable for this hackathon?

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What skills, interests, or qualities did you observe that informed your choice?

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Do the nominated students already know each other / work together?

- Yes, they work together regularly
- Some know each other
- No — please mix them into teams

Do any students have prior hackathon or project competition experience?

- None
- Some
- Most

## Section 4: Theme and focus

- ▶ Helps match students with relevant challenges and mentors

Which hackathon theme(s) are most relevant to your students' programme?

- Digital Literacy
- Sustainability and Climate
- Inclusion and Social Impact
- Democratic Participation

Are there specific challenges or topics your students are currently studying that could connect to the hackathon?

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What learning outcomes are most important for your students from this experience?

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## Section 5: Practical information

- ▶ Logistical details for all nominated students

List any accessibility requirements per student (name and need):

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List any dietary restrictions or allergies per student (name and requirement):

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Are all nominated students available for the full event on [DATE / TIME]?

- Yes, all students
- Most – exceptions noted above
- Not sure – please contact me

## Section 6: Declaration and signature

- ▶ Confirms consent, responsibility, and compliance

**By signing below, I confirm that:**

- All nominated students have been informed about the hackathon and have agreed to participate
- All students are available for the full event on the dates stated
- I have communicated the Code of Conduct to all nominated students [link]
- I accept responsibility for the group during the event
- I have obtained or will obtain parental / guardian consent for all participating minors before the event date
- I give permission for photos and video taken during the event to be used for documentation and promotion, subject to individual student consent

Optional – diversity data (not used in selection, collected for reporting only):

- I consent to providing optional gender identity data for each student on the supplementary sheet

Teacher signature

Date:

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## Section 7: Emergency contacts

► One emergency contact per student

Student name	Emergency contact name	Relationship	Phone number

**Thank you for nominating your students!**